

UPWARD MOBILITY PROGRAM
Annotated Guide

Target Title: **Veterans Nursing Assistant-Certified**

Position Title Code: 47750

Salary Grade: RC-009

Credential or Certificate: Credential

This position is exclusively in the Department of Veterans Affairs. The positions are only in Adams, Kankakee, and LaSalle counties at the Illinois Veterans Home in Quincy, Manteno Veterans Home, and the Illinois Veterans Home in LaSalle.

Job responsibilities include performing nursing assistance and personal care services for patients with physical and/or mental impairments. Assistance typically includes physical care; activities of daily living; patient feeding, bathing, and personal hygiene; ambulating; transfer of resident; taking and recording of vital signs; preparing and maintaining records and reports; performing treatment procedures as directed by nurses.

Minimum Training and Experience

Successful completion of the 120-hour Illinois Department of Public Health-approved Basic Nursing Assistant Training Program as evidenced by a certificate embossed as an approved educational program by the Department of Public Health or the equivalent as determined by the Illinois Department of Public Health and evidenced by a letter verifying current inclusion on the Nurse Assistant Registry maintained by the Department of Public Health.

NOTE: CERTIFICATE MUST BE ATTACHED TO THE UMP PROMOTIONAL EMPLOYMENT APPLICATION.

Meeting the requirements listed on this annotated guide will entitle participants to be evaluated as QUALIFIED which is equal to a "B" grade.

Exceeding the minimum requirements by at least one year of full-time related experience, or related college, will generally entitle the participant to be evaluated with an "A" grade.

2/93 Content Revisions

6/08 Salary Revised