

UPWARD MOBILITY PROGRAM
Annotated Guide

Target Title: **Data Processing Supervisor I**

Position Title Code: 11435

Salary Grade: SG-11

Credential or Certificate: Certificate

There are not many of these positions available and they are only in Springfield and Chicago. However, the position leads to DP Supervisor II, a position which exists in substantial numbers. The job involves handling grievances and discipline problems. They are full-line supervisors, supervising data processing operators (key punch entry). The Data Processing work sites operate seven days a week, and for all three shifts. The job training for this title is offered through in-house programs in Chicago and Springfield. Community college equivalencies are available for those not close to these areas.

1/93 Content Revisions

6/08 Salary Revised