



**Hispanic Employment Plan Advisory Council**

**NOTICE**

Hispanic Employment Plan Advisory Council Meeting: 10:00 A.M. – 12:00 P.M.

Quarterly Meeting – November 17, 2017

James R. Thompson Center, Suite 9-036, Chicago, IL

Video Link William G. Stratton Building, Room 500 ½ Springfield, IL

**AGENDA**

- I. Call to Order
- II. Roll Call
  - a. Council Members
  - b. Agency Liaisons
  - c. General Public
- III. Administrative Items
  - a. 2018 Hispanic Employment Plan Advisory Council Meeting Schedule
  - b. Official record of Council members and Agency Ex-Officios
  - c. Procedural Rules for Council
  - d. Council Training
    - 1. Ethics training 2017
    - 2. Open Meetings Act training
- IV. Approval of Minutes
  - a. Approval of August 25, 2017 minutes
- V. Bilingual Needs and Bilingual Pay Surveys
  - a. Supplementary Questions
  - b. Analysis
  - c. Uniform Procedure for Assessing an Agency's Need for Employees with Appropriate Capabilities

- VI. Hispanic Employment Plan
  - a. Supplemental Survey Questions
  - b. Supplemental Spreadsheet
- VII. New Business
- VIII. Old Business
- IX. Adjournment

This agenda conforms to the requirements of Section 2.02 of the Illinois Open Meetings Act (5 ILCS 120/2.02)

Any individual planning to attend who will need an accommodation under the Americans with Disabilities Act should notify Lisa G. Williams at (312) 814-8213 or 711 (TTY users)