



Pipeline Committee Hispanic Employment Advisory Council - First Meeting Agenda

Date: 3/17/2025

Join from the meeting link below

<https://illinois.webex.com/illinois/j.php?MTID=ma6330af6de6adb5698c417997ebf0367>

Time: 2:00PM-3:00PM

Location: WEBEX Virtual

Facilitator: Dr. Layla Sulieman Gonzalez

1. Welcome and Introductions (5 mins)

- Introductions' purpose of the meeting.
- Brief member introductions (name, role, and experience).

2. Committee Purpose and Goals (10 mins)

- Review the committee's purpose: Discuss the creation and management of an effective recruitment pipeline.
- Key objectives: Improve hiring efficiency, candidate experience, and quality of hires.

3. Roles and Responsibilities (10 mins)

- Discuss committee roles (e.g., chair, sourcing lead).
- Facilitator will propose role assignments and gather feedback.

4. Recruitment Pipeline Framework (10 mins).

- Open discussion on any necessary adjustments for the councils.

5. Tools and Resources (5 mins)

- Review available recruitment tools.
- Identify any resource gaps or additional tools needed.

6. Communication and Meeting Schedule (5 mins)

- Decide on communication channels (email).
- Agree on regular meeting schedule (e.g., bi-weekly).

7. Next Steps and Action Items (10 mins)

- Assignments initial tasks (e.g., research pipeline best practices).
- Set clear deadlines for tasks.

8. Q&A and Closing Remarks (5 mins)

- Open floor for any final questions.
- Summarize key points and confirm the next meeting.

Adjournment

Accommodation Request:

Any individual planning to attend who will need an accommodation under the Americans with Disabilities Act should notify Patricia Santoyo-Marin at Patricia.Santoyo-Marin@illinois.gov or 711 (TTY users). This agenda conforms to the requirements of Section 2.02 of the Illinois Open Meetings Act (5 ILCS 120/2.02)