



NOTICE

Asian American Employment Plan Advisory Council

Quarterly Meeting (#2)

Tuesday, May 25, 2021 | 1 PM – 3 PM CST

Minutes

I. **Call to Order – Nimish Jani, Council Chair @ 1:10 PM CST**

II. **Roll Call – Nimish Jani, Council Chair**

Council Members

Asian American Employment Plan Advisory Council				
ATTENDANCE ROSTER: COUNCIL MEMBERS				
Members	Present			Absent
	In person - Chicago	In person - Springfield	via WebEx	
Nimish Jani, Chair			X	
Ketskasy Herena				X
Nasir Jahangir				X
Kalpesh Joshi				X
Abin Kuriakose				X
Phimmasorn Lisa Luangsomkham			X	
Grace Chan McKibben				X
Dennis Mondero				X

Total: 2 members present, 6 members absent. No Quorum achieved.



Agency Representatives

Asian American Employment Plan Advisory Council Meeting				
ATTENDANCE ROSTER: Agency Representatives				
Agency	Representative	Present		
		In person - Chicago	In person - Springfield	via WebEx
Central Management Services	Mark Mahoney Jake Altman Patricia Santoyo-Marin Terrence Glavin Allison Macfarlane Sarah Kerley Barbara McDonald Mayra Magaña Valerie Cowen			X
Illinois Department on Aging	Cheryl Barrett			X
IL Department of financial and Professional Regulations	Temí Bennett			X
Illinois State Police	Sherise Gibson			X
Illinois Department of Employment Security	Anna D'Ascenzo			
Illinois Department of Children & Family Services	Jose Lopez			X
Illinois Department of Human Services	Amelia Gavina			X
Illinois Department of Transportation	Carlos Ramirez			X
Illinois Department of Revenue	Yumnah Tayyab			X

Total: 17 CMS and other Agency Employees attended this meeting.

Members of the Public

Asian American Employment Plan Advisory Council Meeting				
Attendance Roster: Members of the Public				
Name	Entity Represented	Present		
		In Person Chicago	In person Springfield	Via Webex

Total: 0 members of the public attended this meeting.

III. Council Items for Discussion

Approval of meeting minutes: Quorum was not achieved so minutes will be discussed and approved at the Q3 Meeting in August, provided that a quorum is achieved at that meeting.

IV. CMS Updates

Mark introduced the new Deputy Director of Diversity & Inclusion, Patricia Santoyo-Marin. Patricia happy to be on board and is looking forward working with the council.

Sara Kerley, who recently transitioned into the role of Chief Administrative Officer from Policy Advisor gave an overview of the State Hiring Process. Through hiring reform, previous process was designed with the intent of maintaining transparency, but it presented challenges and delays to applicants seeking opportunities with the state. The process was reviewed, and a new hiring process has been developed to remove many of the obstacles from the previous process. The new process was rolled out in January for non-bargaining unit positions and there is current discussion with the labor partners to also implement the process with bargaining unit titles while maintaining bargaining unit protections. The goal is to implement the new automated system for all titles by January 2022. Demographic information will be available at all phases of the process with the new automated system and in real time so anomalies and address issues that may arise at each phase so they can be addressed so the interview pool has diverse qualified candidates. Data will be more meaningful with the new system. With the new system outreach will have a greater impact on the applicant pool. Partnership with the Council will be even more crucial with the increased impact of outreach because the Council expands the access for communities and opportunities employment. With the new system there will be access to more detailed reporting and accountability metrics.

Terrence Glavin of CMS Legal gave an update on Council Bylaws. A draft was provided to the council via email and the calendar invite. The draft was put together by the legal team based on bylaws from other council supported by the team. Council members were encouraged to review the bylaws and informed that they were able to make modifications that would meet the goals of the council. He reminded that it is critical that councils have bylaws in place as they help the group stay organized and sets up accountability and responsibilities for the members as well as provide integrity to decisions and establishes transparency. Terrence went through draft of the bylaws covering the high-level topics. After council members review the document in detail council members should provide feedback on changes to the draft and it will likely take multiple meetings to get to adopt a final version of the bylaws. Any Questions or feedback on the draft can be directed to Terrence Glavin or Allison Macfarlane from the CMS Legal team. Chair Jani Stated that the draft was a good draft, and they will run it through the council and hopefully get it approved soon.



CMS events in Celebration of Asian American and Pacific Islander Heritage Month Mark gave an overview of the State Employment Virtual Job Fair hosted by CMS in celebration of Asian American Pacific Islander heritage month. This was the first time CMS has hosted an event of this kind. It was well attended, and we plan to host another event like this later this year. Mayra provided additional details about the structure of the event and the organizations that partnered with CMS to promote the event. During the first half CMS will workshop of the application process and State Agencies gave a brief introduction highlighting the titles they are recruiting for that day as and those that are in frequent need at the agency. During the second half attendees were able to visit the different virtual booths to speak with agency representatives to learn more about the opportunities with each agency. The organizations that Partnered to Promote Awareness in the AAPI community were, Coalition for a Better Chinese American Community, National Association for Asian American Professionals - Chicago Chapter, Indian Community Outreach Organization, Asian American Executive Network, Chinese Mutual Aid Association, Illinois Institute of Technology Career Services – IIT, and Global Executive Council Services (GEC).

CMS BEP Also held the #AAPIStrong Small Business Month - Inclusion & Equity in Business Event. This was a conversation focused on how Asian American and Pacific Islander-owned businesses are supporting their communities, and how leaders in Illinois are promoting equity. They discussed how to continue working together to speak out against discrimination and support AAPI-owned enterprises. Panelists were Dr. Karen Eng, President/CEO of CSMI, Khai Lang, Board President of Asian Americans Advancing Justice-Chicago, and Theresa Ging, Owner of Sugar Bliss Patisserie.

The council has done a great job of recommending Outreach/Recruitment Partners and CMS will continue developing its relationships with them. We will be inviting some partners and council members to participate in June Statewide Call that will focus on effective outreach within the Asian American community.

V. New Business

Council was reminded that the 2021 Ethics Training Due Date is June 02 to ensure compliance in submission. Chair Jani stated that he can be cc'd on reminders sent to the council for this.

VI. Public Comment

There were no comments from the public at this meeting.

VII. Adjournment

There was no quorum - the meeting was adjourned by Chair Jani.