



NOTICE

Asian American Employment Plan Advisory Council
Quarterly Meeting (#1)
Wednesday, February 28, 2024 | 2:00 PM – 4:00 PM

Minutes

I. Call to Order – Chair Jani

The meeting was called to order at 2:10 PM by Chair Jani.

II. Roll Call

Council Members

Asian American Employment Plan Advisory Council				
Attendance Roster: Council Members				
Members	Present			Absent
	In person Chicago	In person Springfield	via WebEx	
Nimish Jani, Chair			X	
Shree Gurusamy			X	
Nasir Jahangir				X
Kalpesh Joshi			X	
Abin Kuriakose				X
Phimmasorn Lisa Luangsomkham			X	
Grace Chan McKibben			X	
Dennis Mondero				X
Hae D Paul Park				X

Total: 5 members present, 4 members absent. Quorum was achieved. The meeting was held via WebEx video conference.

Agency Representatives

Asian American Employment Plan Advisory Council Meeting				
Attendance Roster: Agency Representatives				
Agency	Representative	Present		
		In person Chicago	In person Springfield	via WebEx
Central Management Services	Sarah Kerley			X
	Aundra Williams			X
	Bobby Tucker			X
	Patricia Santoyo-Marin			X
	Mayra Magaña			X
	Patricia Young			X
	John Chepulis			X
	Darrick Hibbler			X
	Arthur Sutton			X
	Hiram White			X
	Ramiro Martinez			X
	Kevin Jeong			X
Illinois Department of Revenue	Phyllis Tate			X
IL Dept of Employment Security	Anna D'Ascenzo			X
Illinois Department of Human Services	Daniel Kuznetsky			X
	Krista Culbertson			X
IL Department of Transportation	Adam Graham			X
IL Dept of Health Care and Family Services	Terri Shawgo			X
IL Dept of Innovation and Technology	Jason Barth			X
	Hannah Rabideau			X

Total: 20 CMS and other Agency Employees attended this meeting.

Members of the Public

Asian American Employment Plan Advisory Council Meeting				
Attendance Roster: Members of the Public				
Name	Entity Represented	Present		
		In person Chicago	In person Springfield	via WebEx
Anne Rizvi	Herself			X

Total: 1 member of the public attended this meeting.

III. Old Business

- A. Approval of November 29, 2023, Meeting Minutes
 - 1. Council member Shree Gurusamy motioned to approve the meeting minutes.
 - 2. Council member Kalpesh Joshi seconded the motion.
 - 3. All were in favor. The motion carried and meeting minutes were **approved**.
- B. Outreach and Community Event Recommendations
 - 1. No recommendations were made.
 - 2. Coordinator Jeong asked Council members to reach out to the coordinator and the D&I team with any future suggestions that then could be disseminated to other agencies.
 - 3. Chair Jani praised members of the CMS D&I team including the efforts of Administrative Assistant Ramiro J. Martinez and HR Specialist Mayra Magaña during the recent Asian American Coalition of Chicago's 41st Lunar New Year Celebration.

IV. CMS Updates - *[note: Chair Jani was having some technical issues with his microphone].*

- A. Introduction of new CMS Deputy Director of Statewide Bureau of Personnel (BoP), Bobby Tucker - CMS D&I Deputy Director, Patricia Santoyo-Marin
 - 1. Deputy Director Patricia Santoyo-Marin introduced the CMS Deputy Director of Statewide Bureau of Personnel Bobby Tucker to the council.
 - 2. Deputy Director Tucker expressed his pleasure in partnering with the D&I team to further benefit the people of Illinois
- B. Enterprise-wide Workforce Diversity Update - CMS Deputy Director of Statewide Bureau of Personnel Bobby Tucker
 - 1. Total State Employees: **47,109**
 - a) One year growth: 2,042 since February 2023
 - b) One quarter growth: 1,034 since Q4 meeting in November 2023
 - 2. Total Asian American Employees: **1,520**
 - a) One year growth: 162 since February 2023
 - b) One quarter growth: 52 since Q4 meeting in November 2023
 - 3. Total Asian American SPSA/PSA: **124**
 - a) One year growth: 22 since February 2023
 - b) One quarter growth: 9 since Q4 meeting in November 2023
 - 4. Total Asian American Senior Leadership: **40**
 - a) One year growth: 37 since February 2023
 - b) One quarter growth: -2 since Q4 meeting in November 2023
- C. CMS Workforce Diversity Update – CMS HR Director, Pat Young
 - 1. Total CMS Employees: **739**
 - a) One year growth: 121 since February 2023
 - b) One quarter growth: 67 since Q4 meeting in November 2023
 - 2. Total Asian American Employees: **15**
 - a) One year growth: 5 since February 2023
 - b) One quarter growth: 4 since Q4 meeting in November 2023
 - 3. Total Asian American SPSA/PSA: **5**

- a) One year growth: 2 since February 2023
 - b) One quarter growth: 1 since Q4 meeting in November 2023
- 4. Total Asian American Senior Leadership: **2**
 - a) One year growth: 1 since February 2023
 - b) One quarter growth: 0 since Q4 meeting in November 2023
- D. Introduction of new CMS D&I Outreach Coordinator, Darrick Hibbler – CMS D&I Asian American Employment Plan Coordinator Kevin Jeong
 - 1. Coordinator Jeong Introduced Outreach Coordinator Darrick Hibbler to the council, citing his educational background, prior experience, and professional experience as a long-time state employee.
 - 2. Outreach Coordinator Darrick Hibbler expressed his pleasure and excitement at working with CMS and the D&I team.
- E. CMS Outreach and Recruitment – Asian American Employment Plan Coordinator Kevin Jeong
 - 1. Coordinator Jeong discussed efforts toward building and expanding relationships within the Asian American community in order to improve access for other state agencies.
 - 2. Five outreach events were reported:
 - a) CBCAC Resource Fair – Chicago, Chinatown, IL – CMS introduced the role of the EPAC coordinator to the community and community partners. Positive outcomes included invitations to partner with the Pui Tak Center for their first ever job fair as well as with the CBCAC Origin Youth Program for their Career Fair.
 - b) Lunar New Year Celebrations – Various, IL - CMS introduced the role of the EPAC Coordinator to various Asian American community organizations.
 - i. Seollal and Open House – Hanul Family Alliance – Connected with the Korean community and Board including Lake County Treasurer and Chair of the Illinois Asian American Caucus Holly Kim.
 - ii. Lunar New Year Event – DePaul University – Carried out the Council’s priorities to meet with students and alumni at institutions of higher education throughout the state.
 - iii. Jiaozi Fest – United Chinese Americans – Expanded an established partnership and met with community leaders and allies of the Asian American community.
 - c) Asian American Coalition of Chicago, 41st Lunar New Year Celebration – Oak Brook, IL – CMS sponsored a table at one of the largest events in the Asian American community. The team was glad to have celebrated the occasion with several CMS staff, Council members, and Director Raven DeVaughn.
 - 3. Upcoming Outreach and Developing Partnerships:
 - a) Coordinator Jeong Outlined some of the upcoming community events he will be attending—many as a result of the current quarter’s outreach efforts.
 - b) The D&I team will continue to build relationships with Asian American student groups around the state of Illinois.

- c) The Coordinator discussed the building of an Asian American and Pacific Islander Heritage Month Calendar for all agencies to participate in.

V. New Business

A. FY24 Asian American Employment Plan Report & Goals for 2024

- 1. Coordinator Jeong provided council members and agencies with a basic review of the report and its overall purpose.
 - a) This covered the process starting with agency participation in Employment Plan Survey, producing the report and its goals, as well as the Council's responsibility to review the final report.
 - b) This also covered the roles and responsibilities of agencies and the council regarding the successful fulfillment of the FY24 goals.
- 2. Coordinator Jeong presented the FY24 goals along with brief descriptions of their purpose and action steps toward achieving their success.
 - a) Connecting with State Agencies
 - b) Expanding Outreach and Recruitment
 - c) Supporting Retention and the IAASEA
 - d) Creating Opportunities for All Agencies

B. Identify agencies to present during FY24 Q2, Q3 and Q4 meetings

- 1. Coordinator Jeong asked the council for their recommendations as to which agencies they would like to have present during the Q2, Q3, and Q4 meetings in 2024.
 - a) Council member Shree Gurusamy requested to have the Department of Public Health and the Department on Aging present.
 - b) Council member Grace Chan McKibben asked to invite the Department of Human Services and the Department of Children and Family Services as two agencies with the largest number of Asian American employees. She also requested to have the Department of Employment Security and the Department of Revenue present as they could provide more information on language access.
- 2. Acknowledging that Council members may need some additional time to consider this request, the Coordinator suggested that they email him with any additional feedback.

VI. Public Comment

A. The meeting was joined by a member of the public who joined the meeting seeking information on employment opportunities in the State of Illinois.

- 1. Deputy Director noted that CMS would contact them privately after the meeting to which the Coordinator provided his email address.

VII. Adjournment - COUNCIL MEETING ADJOURNED - The meeting adjourned at 2:51 PM