



Minutes from the African American Employment Plan Advisory Council Meeting

September 16, 2014

1:00 P.M. – 3:00P.M.

At the following public site:

James R. Thompson Center, Suite 4-404

CMS, Director's Video Conference Room

Chicago, IL

And

William G. Stratton Building,

Video Conference Room 500 1/2

Springfield, IL

And

Teleconference

Council members in attendance: Arlene Coleman, Sharryon Dunbar, Nina Harris, Catherine Lamberg, and Marrice Coverson,

Non-council members in attendance: Darryl Harris from the Governor's Office, Fred Stewart/Carlos R. Charneco/Wendy Butler from Central Management Services, Henry Butler from Department of Revenue. Dr. Sutton/Richard Tapia from Illinois Board of Higher Education

Call to Order/Welcome/Roll call/Introductions

Arlene Coleman, co-chair and host of this meeting called the meeting to order at 1:35pm PM and welcomed everyone to the quarterly AFAEP Advisory Council meeting. Carlos R. Charneco completed the roll-call; the Council achieved quorum for this meeting.

Minutes

Arlene Coleman requested Council members to review the minutes from the April 8, 2014 AFAEP Advisory meeting to determine necessary amendments or corrections. There were no necessary amendments. Dr. Lambert motioned to approve minutes as is and member Nina Harris 2nd to accept the minutes. The minutes were unanimously affirmed via voice vote with changes.

State Workforce Update

Carlos presented the updated data as of 9/1/14 on the number of African Americans in state agencies. Overall the of the 44,373 personnel coded employees African Americans accounted for 21.48% of the total number employing 9,534 African American Employees. Human Services has had the greatest increase in overall hiring, adding 484 African Americans since December 2013. The workforce numbers do not include non-personnel coded employees. State Troopers are not counted and there are estimated 3000 employees at Dept. of Transportation that do not fall under the personnel code.

Henry Butler announced Revenue will be filling 75 Auditor Trainees for Cook and Sangamon County. The EEO Officer for Revenue will be retiring and that will create a vacancy in Springfield.

African American Employment Plan 2014

The Council reviewed last year's survey questions and recommended changes:

1. To include questions about training to Human Resource staff in recruiting minorities, requesting materials and dates of training
2. Adding questions about hiring of interns and how many African American Interns were hired.
3. More details about agency recruitment plans.
4. Identify titles that were frequently filled
5. Gather information about agency method of random selection.

Adjournment

Seeing no further business Arlene Coleman opened the floor for a motion to adjourn the meeting. The motion to adjourn was made by Member Coverson and second by Member Dunbar. The motion was carried unanimously by voice vote and the AFAEP Advisory Council meeting was adjourned at 3:00.