

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

August 27, 2024

1:00 PM

Webex

Elgin Room, 10th Floor, 555 West Monroe, Chicago
Stratton Office Building, 702 Conference Room, 401 S. Spring St., Springfield

MINUTES

Present

Chicago: Raven DeVaughn, Chair
Ken Steele, Member

Springfield:
Jim Foys, Member
Anna Mason, Central Management Services, State Travel Coordinator
Marelda Baidy, Central Management Services, State Travel Coordinator

Webex: Sean Coombe, Attorney, Central Management Services
Rebecca Griffith, Department of Commerce and Economic Opportunity

1. Call to Order - At 1:04 PM Chair DeVaughn called to order a meeting of the Governor's Travel Control Board.
2. Roll Call - Members Present: Chair Raven DeVaughn, Member Ken Steele, Member Jim Foys.
3. Consideration of Minutes - The June 11, 2024 minutes were considered. Chair DeVaughn asked for a motion, Member Steele moved and second by Member Foys. Motion passed.
4. Presentation of the Exception Report – Marelda Baidy presented the board with the FY24 4th quarter exception report. Marelda noted there was an error on the total number of exceptions for FY24, 51,671.10, is should be 5167.10. She and Anna Mason will send an updated copy to the Legislative Audit Commission.
5. Matters for Board Consideration
 - a) Exceptions – the following exceptions were approved
 1. Illinois Deaf and Hard of Hearing Commission – Car Rental
 2. Illinois Department of Commerce and Economic Opportunity – Lodging and Airfare
 3. Illinois Lottery – Car Rental and gas
 4. Teachers' Retirement System of the State of Illinois – Lodging
 - b) Exceptions – the following exception received partial approval/denial
 1. Illinois Toll Highway – Lodging Exception – tabled from 6/11/24 meeting, received approval for the January 2024 hotel expenses above the State rate. The February 2024 hotel expenses above the State rate were denied.

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6) Old Business:

- a) Remote attendance – Sean Coombe. The remote attendance rule has been adopted and is in effect, which means one member of the Board may participate in a non-noticed/remote location, if it is required and if the procedures outlined in the Code have been followed.
- b) Amtrak Agreement – Sean Coombe. After reseaching with CMS Bureau of Strategic Sourcing (BoSS), the State does not have a contact, MOU, sole source, nothing sighed with Amtrak. Possibly Kelley Wells had an understanding with Amtrak. Followng discussion on the matter, Chair DeVaughn tabled the discussion and stated we will continue with the status quo regarding the \$24.00 rate and asked the State Travel Coordinators, CMS Legal and CMS BoSS to work with Amtrak to negotiate a State Rate agreement with Amtrak by the December 2024 GTCB meeting. Member Foys asked that if an agreement was not in place by the December meeting, proposed language for aTravel Update should be prepared to address the issue.
- c) Travel Regulation Council (TRC) Meeting 2024 – Marelda Baidy stated a TRC meeting has been scheduled on September 11, 2024 at 2:00 p.m. in 702 Stratton Building, Springfield and the Elgin Room, 555 W. Monroe in Chicago. To date, all TRC members will be in attendance.

7) New Business:

- a) Remote attendance – Chair DeVaughn asked the State Travel Coordinators to add Remote attendance after the Call to Order and before the Roll Call to each GTCB Agenda moving forward.
- 8) Adjournment – Chair DeVaughn asked for a motion, Member Steele, moved to adjourn, second by Member Foys, motion passed. Meeting adjourned at approximately 2:25 p.m.