

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

June 11, 2024

11:30 AM

Webex

Elgin Room, 10th Floor, 555 West Monroe, Chicago
Stratton Office Building, 702 Conference Room, 401 S. Spring St., Springfield

MINUTES

Present

Chicago: Ken Steele, Member
Springfield: Raven DeVaughn, Chair
Jim Foys, Member
Anna Mason, Central Management Services, State Travel Coordinator
Marelda Baidy, Central Management Services, State Travel Coordinator
Sean Coombe, Attorney Central Management Services
Webex: Jessica Guinn, Governor's Office of Management and Budget
Jessica Westerfield, Governor's Office of Management and Budget

1. Call to Order - At 11:33 AM Chair DeVaughn called to order a meeting of the Governor's Travel Control Board.
2. Roll Call - Members Present: Chair Raven DeVaughn, Member Ken Steele, Member Jim Foys.
3. Consideration of Minutes - The March 20, 2024 minutes were considered. Member Steele asked for clarification on the 30 day advance requirement for GOMB, Chair DeVaughn said this will be discussed under Old Business. Chair DeVaughn asked for a motion, Member Foys moved and second by Member Steele. Motion passed.
4. Presentation of the Exception Report – Marelda Baidy presented the board with the FY24 3rd quarter exception report.
5. Matters for Board Consideration
 - a) Exceptions – the following exceptions were approved
 1. Office of the Governor – FY 24 and FY 25 Blanket Exception Request to the GOMB thirty day Out of State requirement.
 2. Illinois Department of Labor – Amtrak cancellation fee.
 3. Illinois Department of Commerce and Economic Opportunity – Resort Fee and Resort Fee Tax.
 4. Illinois Tollway – Lodging Exception – The approval letter will ask the agency to make sure lodging documentation is included moving forward, this is the last request that will be approved without proper documentat. Also, the State Travel coordinators will meet with the agency travel coordinator and the agency CFO regarding lodging guidelines.
 5. Illinois Gaming Board – Resort Fees and Resort Fee Tax.

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6. Illinois State Police – FY 25 Blanket Exception Lodging rates as well as cancellation and change fee for the ISP Executive Protection Unit.
7. Illinois State Police – FY 25 Blanket Exception to the Refueling fee for the ISP Executive Protection Unit.
8. Illinois State Police – FY 25 Blanket Exception Request to the GOMB thirty day Out of State requirement – Exigent Operational Out of State Travel.
9. Illinois State Police – FY 25 Blanket Exception Request to the GOMB thirty day Out of State requirement – ISP Honor Guard Unit.
10. Illinois Department of Revenue – FY 24 and FY 25 Employee Controlled Housing.
11. Illinois Department on Aging – Exception to Meal Reimbursement.
12. Illinois Teachers Retirement System – Exception to car rental fees and taxes.
13. Illinois Department of Central Management Services – Direct Bill | Early Departure Fee.
14. Illinois Department of Corrections – FY 24 and FY 25 Blanket Exception for Toll charges for Parole Officers (clarification Apprehension Officers).

Agency exception tabled until the next meeting:

Tollways' lodging exception for Dean (Constantine) Arigis. The members requested additional information.

6) Old Business:

- a) Remote attendance rule is currently on 1st notice – Sean Coombe stated the rule should be in place and reminded the members, one member can dial in remotely, the other two members must be present.
- b) Member Steele asked if the GOMB 30 day advance requirement was for a specific agency. The 30 day GOMB requirement is for all agencies under the GTCB.

7) New Business:

- a) The Budget Implementation Bill allows the Travel Regulation Council to retain rulemaking authority over per-diem calculations. Sean Coombe stated the per diem calculations would return to the quarter system beginning July 1, 2024. After discussion regarding the change, Chair DeVaughn asked for a motion to call an emergency Travel Regulation Council meeting to finalize the rate change.
 - b) Chair DeVaughn asked about getting a different agreement with Amtrak that would include a sole source for access across the State.
- 8) Adjournment – Chair DeVaughn asked for a motion, Member Steele, moved to adjourn, second by Member Foys, motion passed. Meeting adjourned at 12:29 p.m.