

## GOVERNOR'S TRAVEL CONTROL BOARD

### Meeting of the Board

December 14, 2016

10:00 am

James R. Thompson Center  
Room 4-404

100 West Randolph Street  
Chicago, Illinois 60601

And

William G. Stratton Building  
Room 715

Springfield, Illinois 62706

### MINUTES

#### PRESENT:

##### Members

*In Springfield* Chairman Michael Hoffman  
Scott Harry, Member  
Morgan Kreitner, Member

##### Staff

*In Springfield*  
Kelley Wells, State Travel Coordinator

*In Chicago* Rupal Mehta, Deputy General Counsel

#### I. Call to Order

At approximately 10 am Chairman Michael Hoffman called to order a meeting of the Governor's Travel Control Board.

#### II. Consideration of Minutes

September 29, 2016

The minutes of the meeting of the September 29, 2016 meeting were approved. Motion made by Scott Harry with a second by Morgan Kreitner to approve the minutes as presented.

#### III. Exceptions

Exception Report

Approved Travel Exceptions

1) CMS – Unused Airline Ticket

**STATE OF ILLINOIS**  
**Governor's Travel Control Board**

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- 2) Illinois Labor Relations Board – Budget Rental Car Fees
- 3) Agriculture – Lodging over State Rate
- 4) DHS – Amtrak Fare over State Rate
- 5) DHS – Amtrak Fare over State Rate
- 6) DCEO – Amtrak Fare over State Rate
- 7) DCEO – Hotel No Show Fee

Travel Exceptions – Denied

- 1) Aging – Valet Parking

IV. New Business

No topics were offered for discussion under New Business. .

- V. Adjournment – A motion was made to adjourn the meeting at 10:25 am by Scott Harry. Morgan Kreitner seconded the motion.