

## GOVERNOR'S TRAVEL CONTROL BOARD

### Meeting of the Board

June 24, 2015

10:00 am

James R. Thompson Center  
16<sup>th</sup> Floor  
100 West Randolph Street  
Chicago, Illinois 60601  
And  
Capitol Building  
Room 207  
Springfield, Illinois 62706

### MINUTES

#### PRESENT:

##### Members

*In Chicago* Chairman Trey Childress

*In Springfield* Scott Harry, Member  
Morgan Kreitner, Member

##### Staff

*In Chicago*  
Benno Weisberg, Deputy General Counsel

*In Springfield*  
Kelley Wells, State Travel Coordinator

#### I. Call to Order

At approximately 10:00 Chairman Trey Childress called to order a meeting of the Governor's Travel Control Board.

#### II. Consideration of Minutes

March 31, 2015

The minutes of the meeting of March 31, 2015 were approved. Motion made by Scott Harry with a second by Morgan Kreitner to approve the minutes as presented.

#### III. New Business

Exception Report

**STATE OF ILLINOIS**  
**Governor's Travel Control Board**

Minutes – June 24, 2015

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Approved Travel Exceptions

- 1) Office of the State Fire Marshall – Lodging over Maximum Rate
- 2) Insurance – Valet Parking
- 3) Insurance – Excessive Lodging Rate
- 4) Public Health – Airline Change Fee
- 5) Public Health – Excessive Enterprise Rental Fees
- 6) Public Health - Excessive Enterprise Rental Fees
- 7) Public Health – Valet Parking
- 8) Illinois Tollway – In Headquarters Expenses
- 9) DHS – Amtrak Fare over State Rate
- 10) DHS – Hotel Cancellation Fees
- 11) DCEO – Amtrak Fare over State Rate
- 12) DCEO – Excess Baggage Fee
- 13) DCEO – Valet Parking
- 14) DCEO – In Headquarters Expenses
- 15) DCEO – In Headquarters Expenses
- 16) DCEO – In Headquarters Expenses
- 17) DCEO – In Headquarters Expenses
- 18) DCEO – Weekend Amtrak Fare
- 19) DCEO – Airline Change Fee
- 20) Illinois State Police - Blanket Approval for Executive Protection
- 21) Illinois State Police – Valet
- 22) Veterans' Affairs – Hotel Cancellation Fee

Travel Exceptions - Denied

- 1) Public Health – Blanket Exception for Amtrak Business Class
- 2) DCEO – Hotel Cancellation Fee

Travel Exceptions – Partial Approval or More Information Requested

- 1) Aging -Valet Parking
  - 2) IDFPD – Lodging over State Rate
  - 3) DCEO – Valet Parking
  - 4) DCEO – Valet Parking
- IV. Per Diem – The Board made the decision to issue a Travel Update to clarify procedures regarding the calculation of per diem quarters
- V. Adjournment – A motion was made to adjourn the meeting at 10:50am by Scott Harry. Morgan Kreitner seconded the motion.