

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

April 29, 2014

10:00 am

James R. Thompson Center
Room 4-404

100 West Randolph Street
Chicago, Illinois 60601

And

William G. Stratton Building
Room 715

401 Spring Street
Springfield, Illinois 62706

MINUTES

PRESENT:

Members

In Chicago John D'Alessandro

In Springfield Amanda Sutton

By Telephone Chairman Simone McNeil

Staff

In Chicago

Benno Weisberg, Deputy General Counsel

In Springfield

Kelley Wells, State Travel Coordinator

I. Call to Order

At approximately 10:00am, Chairman Simone McNeil called to order a meeting of the Governor's Travel Control Board.

II. Consideration of Minutes

February 20, 2014

The minutes of the meeting of February 20, 2014 were approved. Motion made by John D'Alessandro with a second by Amanda Sutton to approve the minutes as presented.

III. New Business

Approved Travel Exceptions

- 1) CMS – Amtrak Fare over State Rate
- 2) CMS – Amtrak Fare over State Rate
- 3) CMS - Amtrak Fare over State Rate

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- 4) CMS - Hotel Cancellation Fee
- 5) CMS - Excess Transportation Fees
- 6) Revenue - Excess Baggage Fees
- 7) State Fire Marshall - Lodging over State Rate
- 8) IDOT - Employee Controlled Housing
- 9) Illinois Tollway - Lodging over State Rate
- 10) Illinois Lottery - Hotel Cancellation Fee
- 11) DHS - Amtrak Fare over State Rate
- 12) DHS - Amtrak Fare over State Rate
- 13) DHS - Valet Parking
- 14) ILDPR- Amtrak Fare over State Rate
- 15) ILDPR - Valet Parking
- 16) ILDPR - Amtrak Fare over State Rate
- 17) ILDPR - Lodging over State Rate
- 18) ILDPR - Amtrak Fare over State Rate
- 19) DCEO - Excess Baggage Fees
- 20) DCEO - Hotel Cancellation Fee
- 21) DCEO - Amtrak Fare over State Rate
- 22) DCEO - Amtrak Fare over State Rate
- 23) DCEO - Excess Transportation Costs
- 24) DCEO - Airline Change Fee
- 25) Public Health - Unused Airline Ticket
- 26) Public Health - Excess Travel Expenses
- 27) Public Health - Unused Airline Ticket
- 28) Public Health - Airline Change Fee
- 29) Public Health - Unused Airline Ticket
- 30) DCEO - Excess Baggage Fee
- 31) Tollway - Blanket Exception for Valet Parking

Travel Exceptions - Denied

- 1) ILDPR - Valet Parking
- 2) ILDPR - Valet Parking
- 3) DCEO - Charge for Hotel Safe
- 4) Public Health - Valet Parking
- 5) Public Health - Excess Transportation Fees
- 6) Public Health - Hotel Cancellation Fee

Travel Exceptions - More Information Requested

- 1) DCEO - In Headquarters Lodging Expenses
- 2) Public Health - Hotel Cancellation Fee
- 3) Public Health - Lodging over Allowable Rate
- 4) Public Health - Taxi Fees

V. Miscellaneous

- A. Department of Corrections - Travel Status/Meal Allowance Issue
- B. Definition of Residence for Travel
- C. Revision to 80 ILL Adm code 2800 - Questions from JCAR

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VI. Adjournment

The meeting was adjourned at approximately 10:40 am. John D'Alessandro made the motion and Amanda Sutton seconded the motion.