

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

August 15, 2013

10:00 am

James R. Thompson Center
Room 4-404
100 West Randolph Street
Chicago, Illinois 60601

And

William G. Stratton Building
Room 715
401 Spring Street
Springfield, Illinois 62706

MINUTES

PRESENT:

Members

In Chicago Simone McNeil
John D'Alessandro

In Springfield Chairman Malcolm Weems

Staff

In Chicago Benno Weisberg, Deputy General Counsel

In Springfield Kelley Wells, State Travel Coordinator

Guests

In Springfield Thanh Melick, Illinois Department of Financial and Professional Regulation

I. Call to Order

On August 15, 2013 at approximately 10:00am, Chairman Malcolm Weems called to order a meeting of the Governor's Travel Control Board.

II. Consideration of Minutes

June 26, 2013

The minutes of the meeting of June 26, 2013 were approved. Motion made by Simone McNeil with a second by Chairman Weems to approve the minutes as presented. Motion carried 3-0.

III. New Business

Approved Travel Exceptions

STATE OF ILLINOIS
Governor's Travel Control Board

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- 1) ILDPR - Amtrak Fare Over State Rate
- 2) ILDPR - Amtrak Fare and Lodging Over State Rate
- 3) CMS - Amtrak Fare Over State Rate
- 4) CMS - Hotel Cancellation Fee
- 5) Veterans' Affairs - Hotel No Show Fee
- 6) Human Rights - Airline Change Fee
- 7) Illinois Gaming Board - In Headquarters Mileage Reimbursement
- 8) DCEO - Unused Hotel Room and Training Fees
- 9) DCEO - Excess Baggage Fees
- 10) DCEO - Excess Baggage Fees
- 11) DCEO - Business Class Fare on Amtrak
- 12) DCEO - Hotel Cancellation Fee

Travel Exceptions - Denied

- 1) DCEO - Excessive Car Rental Charges

V. Miscellaneous

- A. Discussion regarding commuting miles, Employee Owned or Controlled Housing and Out of Country travel approval.

VI. Adjournment

The meeting was adjourned at approximately 11:00 am. John D'Alessandro made the motion and Simone McNeil seconded the motion.