

## GOVERNOR'S TRAVEL CONTROL BOARD

### Meeting of the Board

November 19, 2013

10:00 am

James R. Thompson Center  
Room 4-404

100 West Randolph Street  
Chicago, Illinois 60601

And

William G. Stratton Building  
Room 715

401 Spring Street  
Springfield, Illinois 62706

### MINUTES

#### PRESENT:

##### Members

*In Chicago* Chairman Simone McNeil  
John D'Alessandro

*In Springfield* Amanda Sutton

##### Staff

*In Chicago* Benno Weisberg, Deputy General Counsel

*In Springfield* Kelley Wells, State Travel Coordinator

#### I. Call to Order

On November 19, 2013 at approximately 10:00am, Chairman Simone McNeil called to order a meeting of the Governor's Travel Control Board.

#### II. Consideration of Minutes

August 15, 2013

The minutes of the meeting of August 15, 2013 were approved. Motion made by Simone McNeil with a second by Amanda Sutton to approve the minutes as presented.

#### III. New Business

##### Approved Travel Exceptions

- 1) CMS – Hotel Cancellation Fee
- 2) Aging - Lodging in Excess of State Rate
- 3) Insurance - Excess Baggage Fee

**STATE OF ILLINOIS**  
**Governor's Travel Control Board**

Minutes – November 19, 2013

Page 2 of 2

- 4) Revenue - Hotel Cancellation Fee
- 5) Illinois Commerce Commission - Amtrak Cancellation Fees
- 6) DCEO - Excess Baggage Fees
- 7) DCEO - Amtrak Fare in Excess of State Rate
- 8) DCEO - Excess Transportation Fees
- 9) DCEO - Excess Transportation Fees
- 10) DCEO - Cancellation and Early Departure Fees
- 11) State Board of Investment - Unused Airline Ticket

Travel Exceptions - Denied or More Information Requested

- 1) State Fire Marshall - Early Departure Fee
- 2) State Board of Investment - Airline Economy Plus Seating Fee
- 3) State Board of Investment - Airline Economy Plus and Bulkhead Seating Fee
- 4) State Board of Investment - Airline Preferred Seating Fee

V. Miscellaneous

- A. Discussion regarding valet parking and reviewed rule changes regarding commute miles.

VI. Adjournment

The meeting was adjourned at approximately 11:00 am. John D'Alessandro made the motion and Amanda Sutton seconded the motion.