

**SAMPLE RESOLUTION FOR PARTICIPATION IN
STATE OF ILLINOIS
FEDERAL SURPLUS PROPERTY PROGRAM**

Corporate Name: _____

Municipality: _____

City of: _____

Town of: _____

County of: _____ Number of Employees: _____

STATE OF ILLINOIS

WHEREAS, the (_____) has limited fiscal resources available for the procurement of heavy-duty construction equipment, vehicles, commodities, and other property; and

WHEREAS, the (_____) agrees to the following terms and conditions: to use the surplus property only in the official program which it represents; and upon receipt, agrees to place the surplus property into use within one year; and it agrees that the property shall be used for a period of one year (certain items, eighteen months); that it agrees it will not sell, loan, trade or tear down the property without written consent from the State of Illinois; and

WHEREAS, the (_____) understands that surplus property must be used in an authorized program and that personal use or non-use of surplus property is not allowed;

THEREFORE, WE THE ELECTED OFFICIALS (or authorized legal/recognized representatives or body) of (_____) do hereby consent and decree that the (_____) is authorized to participate in the State of Illinois Federal Surplus Property Program.

Trustee: _____ Trustee: _____

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Head Official: _____

Head officials include Chairman, President, Mayor, Police Chief, Sheriff, etc. Trustees are only needed for local governments who have trustees.

Subscribed and sworn to me this _____ day of _____, 20_____.

Clerk or Notary: _____

Elected officials signing the document do not require notarization