

State Of Illinois
State Use Committee Meeting
Minutes
September 19, 2016

Video Conferencing sites:

Stratton Office Building Room 500 ½
Springfield, Illinois

James R. Thompson Center
Room 9-036
Chicago, Illinois

I. Call to Order

Chairman Rutter called the meeting to order at 1:00 PM.

II. Roll Call

Brynn Henderson conducted roll call.

The following members were present: (Attachment #1 sign in sheet)

Richard W. Gloede, Stratton Springfield
George Indelli, JRTC Chicago
Dan Strick, JRTC Chicago
Chris Dickey, Stratton Springfield
Skylar Tierney, Stratton Springfield

Chairman Rutter announced that there was a quorum present.

III. Approval of the July 26, 2016 Meeting

Chairman Rutter confirmed the members had reviewed the July 26, 2016 Minutes and there were no proposed changes.

Chairman Rutter called for a motion to approve the Minutes.

Motion to Approve: Member Gloede

Second: Member Dickey

Tally of Votes: Members unanimously approved the Minutes.

IV. Review of and Vote on Proposed Contracts (Attachment #2 vote sheet)

Chairman Rutter asked the Committee if everyone had a chance to review the list of contracts and request letters that are to be voted on today.

The Committee stated that they did.

Brynn Henderson read aloud the contracts for vote.

Chairman Rutter asked if there were any other questions from the committee or a member of the public regarding any contract. Chairman Rutter called for a motion to approve the list of contracts read aloud by Brynn Henderson. Member Strick abstained from voting on the New Star Services CMS Electronic Recycle Contract. Member Dickey abstained from voting on the Clay County Rehab Services CMS Electronic Recycle contracts. All contracts were approved as read by Brynn Henderson

Motion to approve: Member Tierney
To second: Member Dickey
Tally of Votes: The contracts were approved

Chairman Rutter announced that the contracts voted on today represented 119 Client jobs and a total of \$3,591,017.83 in contracting.

V. New Business

Chairman Rutter asked members if they had reviewed the draft of new State Use Contract Request Letter. The Committee voiced positive comments about the revised letter. This new letter will provide much more detailed information to Committee about fair market pricing and market research for State Use contracts. This letter will be implemented immediately.

VI.

Chairman Rutter called for Public and Vendor Comments. There were none.

VII.

No meeting scheduled.

VIII. Adjournment

Chairman Rutter called for motion to adjourn.

Motion to Approve: Member Dickey
Second: Member Tierney
Tally of Votes: Members unanimously approved the motion to adjourn.

Chairman Rutter announced the motion to adjourn was approved and adjourned the meeting at 1:16 P.M.

BH