

**State of Illinois  
State Use Committee Meeting Minutes  
September 13, 2023**

Springfield Meeting Location

CMS – Jefferson Terrace  
300 W Jefferson St

Chicago Meeting Location

CMS – James R. Thompson Center  
100 W Randolph St, Ste 16-504

**I. Call to Order**

Chairman Wilson opened the meeting at 1:02 pm

**II. Roll Call**

Committee members present at Springfield:

Ron Wilson, Chairman  
Christine Dickey  
Melissa Norman

Committee members present at Chicago:

Sarah Myerscough-Mueller, DHS Designee  
George Indelli  
Felicia Rauls – Came in after vote recorded

[Attachment #1 Sign in](#)

Others present:

Katrina Livingston, CMS/BOSS  
Catherine Bradbury, CPO - HE

Chairman Wilson noted there was a quorum present with five members.

**III. Approval of the June 15, 2023 Meeting Minutes**

Chairman Wilson confirmed the members had reviewed the June 15, 2023 meeting minutes and there were no proposed changes. Member Christine Dickey called for a motion to approve the Minutes. Member Melissa Norman second motion. Chairman Wilson approves minutes.

**IV. Review and Vote on Proposed Contracts**

[Attachment #2 Vote Sheet](#)

Chairman Wilson asked the Committee if all had a chance to review the proposed contracts and request letters to be voted on today. Committee responded they had reviewed and had no questions. Katrina Livingston read contracts aloud and vote was recorded on each members' vote sheets.

**V. Open Floor for Discussion**

Chairman Wilson opened the floor to the public for any questions or comments. Hearing no response, Chairman Wilson moved on to the next agenda item.

**VI. Future Meeting Date**

Chairman Wilson reviewed the upcoming quarterly meeting date:

- December 6, 2023 at 1pm
- March 6, 2024 at 1pm
- June 5, 2024 at 1pm
- September 4, 2024 at 1pm
- December 4, 2024 at 1pm

**VII. Adjournment**

There being no further business to come before the Committee, Chairman Wilson called for a motion to adjourn. Motion to adjourn was made by Member George Indelli. Member Melissa Norman second the motion to adjourn.

Chairman Wilson announced the motion to adjourn was approved and adjourned the meeting at 1:16 P.M.

\_\_\_\_\_ Ron Wilson