

**State of Illinois**  
**State Use Committee Meeting Minutes**  
**June 5, 2024**

Springfield Meeting Location

CMS – Jefferson Terrace  
300 W Jefferson St

Chicago Meeting Location

CMS  
555 W Monroe, 13N-Green

**I. Call to Order**

Chairman Wilson opened the meeting at 1:13 pm

**II. Roll Call**

[Attachment #1 Sign in](#)

Committee members present at Springfield:

Ron Wilson, Chairman  
Christine Dickey  
Melissa Norman

Others present:

Katrina Livingston, CMS/BOSS  
Elizabeth Hynek, CMS/Legal  
Ron Lassman, Challenge Unlimited

Committee members present at Chicago:

Horacio Esparza  
George Indelli  
Felicia Rauls via WebEx

**III. Approval of the March 6, 2024 Meeting Minutes**

Chairman Wilson confirmed the members had reviewed the March 6, 2024 meeting minutes and there were no proposed changes. Member Christine Dickey called for a motion to approve the Minutes. Member George Indelli second motion. Chairman Wilson approved minutes.

**IV. Review and Vote on Proposed Contracts**

[Attachment #2 Vote Sheet](#)

Chairman Wilson asked the Committee if all had a chance to review the proposed contracts and request letters to be voted on today. Committee responded they had reviewed and had no questions. Katrina Livingston read contracts aloud and vote was recorded on each members' vote sheets.

**V. State Use Discussion on Guidelines and Subcontractor Guidelines**

CMS Legal Elizabeth Hynek advised she will review guidelines along with the other means for attending meetings guidelines for Committee to review at upcoming meeting in September.

**VI. Open Floor for Discussion**

Chairman Wilson opened the floor to the public for any questions or comments. Hearing no response, Chairman Wilson moved on to the next agenda item.

**VII. Future Meeting Date**

Chairman Wilson reviewed the upcoming quarterly meeting date:

- December 4, 2024 at 1pm
- March 5, 2025 at 1pm
- June 4, 2025 at 1pm

**VIII. Adjournment**

There being no further business to come before the Committee, Chairman Wilson called for a motion to adjourn. Motion to adjourn was made by Member Melissa Norman. Member George Indelli second the motion to adjourn.

State Use Committee Meeting  
June 5, 2024  
Page 2 of 2

Chairman Wilson announced the motion to adjourn was approved and adjourned the meeting at 1:48 P.M.

\_\_\_\_\_ Ron Wilson