

**State of Illinois  
State Use Committee Meeting Minutes  
June 4, 2025**

Springfield Meeting Location

CMS – Jefferson Terrace  
300 W Jefferson St

Chicago Meeting Location

CMS  
555 W Monroe, 13N-Green

**I. Call to Order**

Chairman Wilson opened the meeting at 1:01 pm

**II. Roll Call**

[Attachment #1 Sign in](#)

Committee members present at Springfield:

Ron Wilson, Chairman  
Tamara Diefendorf  
Melissa Norman

Others present:

Katrina Laurik, CMS/BOSS  
Elizabeth Hynek, CMS/Legal

Committee members present at Chicago:

George Indelli  
Derrick Franklin

**III. Approval of the March 5, 2025 Meeting Minutes**

Chairman Wilson confirmed the members had reviewed the March 5, 2025 meeting minutes and there were no proposed changes. Member George Indelli called for a motion to approve the Minutes. Member Melissa Norman second motion. Chairman Wilson approved minutes.

**IV. Review and Vote on Proposed Contracts**

[Attachment #2 Vote Sheet](#)

Chairman Wilson asked the Committee if all had a chance to review the proposed contracts and request letters to be voted on today. Committee responded they had reviewed and had no questions. Katrina Livingston read contracts aloud and vote was recorded on each members' vote sheets. Members Derrick Franklin and Tamara Diefendorf both Abstain from votes when required.

**V. Open Floor for Discussion**

Chairman Wilson opened the floor to the public for any questions or comments. Member George Indelli voiced concerned about the low number of contracts being voted on and if we should be worried about State Use Program and the effects of the removal of BEP goals from contracts when using SUP vendors. Chairman Wilson advised he believes it might be a combination of factors and suggested there has been an elimination of smaller leases and combining of offices which has led to a decrease of contracts being needed. Member Tamara Diefendorf also stated she has noticed the length of contracts are longer and not needing renewed as often. Hearing no further items for discussion Chairman Wilson moved on to the next item on the agenda.

**VI. Future Meeting Date**

Chairman Wilson reviewed the upcoming quarterly meeting date:

- September 3, 2025 at 1pm
- December 3, 2025 at 1pm
- March 4, 2026 at 1pm
- June 3, 2026 at 1pm
- September 9, 2026 at 1pm
- December 9, 2026 at 1pm

**VII. Adjournment**

There being no further business to come before the Committee, Chairman Wilson called for a motion to adjourn. Motion to adjourn was made by Member George Indelli. Member Melissa Norman second the motion to adjourn.

Chairman Wilson announced the motion to adjourn was approved and adjourned the meeting at 1:26 P.M.

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Ron Wilson