

State of Illinois
State Use Committee Meeting Minutes
March 6, 2024

Springfield Meeting Location

CMS – Jefferson Terrace
300 W Jefferson St

Chicago Meeting Location

CMS
555 W Monroe, 13N-Green

I. Call to Order

Chairman Wilson opened the meeting at 1:05 pm

II. Roll Call

[Attachment #1 Sign in](#)

Committee members present at Springfield:

Ron Wilson, Chairman
Christine Dickey
Melissa Norman

Others present:

Katrina Livingston, CMS/BOSS
Robert Johnson, Bridgeway
Tammy Diefendorf, Bridgeway
Elizabeth Hynek, CMS Legal

Committee members present at Chicago:

Sarah Myerscough-Mueller, DHS Designee- Came in on Ada S McKinley vote
George Indelli
Felicia Rauls

III. Approval of the December 12, 2024 Meeting Minutes

Chairman Wilson confirmed the members had reviewed the December 12, 2024 meeting minutes and there were no proposed changes. Member Christine Dickey called for a motion to approve the Minutes. Member George Indelli second motion. Chairman Wilson approves minutes.

IV. Review and Vote on Proposed Contracts

[Attachment #2 Vote Sheet](#)

Chairman Wilson asked the Committee if all had a chance to review the proposed contracts and request letters to be voted on today. Committee responded they had reviewed and had no questions. Katrina Livingston read contracts aloud and vote was recorded on each members' vote sheets.

V. State Use Revised Guidelines and Discussion on Subcontractor Guidelines

After short discussion with CMS Legal Elizabeth Hynek, it was determined it would be best to table conversation until next meeting after she is able to further review proposed guidelines.

VI. Open Floor for Discussion

Chairman Wilson opened the floor to the public for any questions or comments. Hearing no response, Chairman Wilson moved on to the next agenda item.

VII. Future Meeting Date

Chairman Wilson reviewed the upcoming quarterly meeting date:

- September 4, 2024 at 1pm
- December 4, 2024 at 1pm
- March 5, 2025 at 1pm
- June 4, 2025 at 1pm

VIII. Adjournment

There being no further business to come before the Committee, Chairman Wilson called for a motion to adjourn. Motion to adjourn was made by Member George Indelli. Member Melissa Norman second the motion to adjourn.

Chairman Wilson announced the motion to adjourn was approved and adjourned the meeting at 1:25 P.M.

_____ Ron Wilson