

**STATE OF ILLINOIS
STATE USE PROGRAM
Minutes
March 30, 2011**

A meeting of the State Use Committee was held on March 30, 2011. Chairman David Eldridge called the meeting to order at 1:10 P.M.

Members Present – See attached

Call to Order

David Eldridge called the meeting to order at 1:10 P.M. and welcomed everyone.

Roll Call

Corrie Smith conducted the roll call; everyone was present.

Approval of Minutes

David Eldridge asked for a motion to approve the minutes of the February 15th Meeting, the minutes were unanimously approved.

Posted Business

David Eldridge asked the staff to give their tutorial about the State Use to the Committee. Brynn Henderson gave a tutorial about the procedures of State Use.

Dan Strick brought up that the Rehabilitation Facilities do not require to be credited by CARF; staff will look into the matter.

Matt Brown introduced himself and attended the meeting to get his first introduction and witness the efforts of the State Use Committee. His intention is to work with David and fulfill the mission of State use.

David Eldridge discussed the state of the statute. There are 2 main changes: first, the Committee was increased from 6 members to 8 members, and, second, the committee now has to develop a 5 year plan for increasing the number of products and services from qualified non- for- profit agencies for persons with severe disabilities, including the feasibility of developing mandatory set-aside contracts. The 5-year plan was to have been developed within the 180 calendar days of the effective date of the mandatory Act changing the State Use provision by law, but was not done previously due to a lack of quorum of appointed State Use Committee members.

A motion was made to create a Task Force that will draft a recommendation for a 5 yr plan by August 31st of 2011. The State Use Committee will take final vote on the Task Force's recommendation. The Task Force will be comprised of 2 State Use Staff members, 2 Committee members, 2 Rehab Facility members, 1 State Agency member. The motion was approved unanimously.

Chris Burnett will give a recommendation for the 2 Rehab Facility members.

Audrey McCrimon requested that she could have a listing with contact information of the State Use Committee Members.

David Eldridge asked if we are ready to move onto the contracts.

Corrie Smith read the contracts (see attached). Thirty seven contracts were presented to the Committee to vote; 3 Data Entry, 13 Janitorial, 1, Laundry, 1 Mailing, 16 Rest Areas and 2 Transcriptions. These contracts represented 260 jobs at a value of \$10,858,835.13

A motion was made by Dick Gloede and seconded by Curt Massie to approve the contracts. The contracts were unanimously approved. There is a clause at the bottom of the vote sheet stating that the prices offered are reasonable and would not be substantially more if this procurement were to be competitively bid. Each committee member is to sign, date and return to State Use Office for filing.

Future Meeting Dates

The next meeting date is for April 27th at 1:00, at the same locations.

Adjournment

A motion to adjourn was made by David Dailey and seconded by Curt Massie. All were in favor. The meeting adjourned at 1:45 P.M.