

State Of Illinois
State Use Committee Meeting
Minutes
December 6, 2016

Video Conferencing sites:

Stratton Office Building Room 500 ½
Springfield, Illinois

James R. Thompson Center
Room 9-036
Chicago, Illinois

I. Call to Order

Chairman Rutter called the meeting to order at 1:00 PM.

II. Roll Call

Brynn Henderson conducted roll call.

The following members were present: (Attachment #1 sign in sheet)

Tracy Rutter, Stratton Springfield
Richard W. Gloede, Stratton Springfield
George Indelli, JRTC Chicago
Dan Strick, JRTC Chicago
Chris Dickey, Stratton Springfield
Skylar Tierney, Stratton Springfield

Chairman Rutter announced that there was a quorum present.

III. Approval of the September 19, 2016 Meeting Minutes

Chairman Rutter confirmed the members had reviewed the September 19, 2016 Minutes and there were no proposed changes.

Chairman Rutter called for a motion to approve the Minutes.

Motion to Approve: Member Dickey

Second: Member Tierney

Tally of Votes: Members unanimously approved the Minutes.

IV. Review of and Vote on Proposed Contracts (Attachment #2 vote sheet)

Chairman Rutter asked the Committee if everyone had a chance to review the list of contracts and request letters that are to be voted on today.

The Committee stated that they did.

Corrie Smith read aloud the contracts for vote.

Chairman Rutter asked if there were any other questions from the committee or a member of the public regarding any contract. Member asked why the Bakery mixes was only three months. Chairman Rutter explained that it has to do with the budget and it is also up to the Agency. Chairman Rutter called for a motion to approve the list of contracts read aloud by Corrie Smith. All contracts were approved as read by Corrie Smith.

Motion to approve: Member Tierney

To second: Member Dickey

Tally of Votes: The contracts were approved

Chairman Rutter announced that the contracts voted on today represented 54 Client jobs and a total of \$2,065,396.51 in contracting.

V. New Business

Chairman Rutter asked members if the new State Use Contract Request Letter were more helpful. Member Strick replied that it looked good and thorough. Chairman Rutter stated that the FY 16 dollar amount increased from 55 million to 61 million. Chairman Rutter announced that Corrie Smith and Brynn Henderson are retiring at the end of December and that she will rely on the Committee members; she also stated that she is very passionate about the State Use Program. Member Gloede stated that losing Brynn and Corrie is a big loss. Member Dickey stated that this program has helped many people with disabilities; she has worked with Brynn since 1994. Member Strick stated that Corrie and Brynn have been great advocates for State Use.

VI.

Chairman Rutter called for Public and Vendor Comments. There were none.

VII.

Next meeting is scheduled for February 22nd at 1:00.

VIII. Adjournment

Chairman Rutter called for motion to adjourn.

Motion to Approve: Member Dickey

Second: Member Gloede

Tally of Votes: Members unanimously approved the motion to adjourn.

Chairman Rutter announced the motion to adjourn was approved and adjourned the meeting at 1:20 P.M.

CS