

State of Illinois
SPECIAL
State Use Committee Meeting Minutes
January 31, 2018

Video Conferencing sites:

Stratton Office Building Room 500 ½
Springfield, Illinois

James R. Thompson Center
Room 9-035
Chicago, Illinois

I. Call to Order

Chairman Wilson opened the meeting at 1:04 pm and introduced himself as the new Deputy Director of CMS/BOSS and Director Hoffman's designee as State Use Committee Chairman.

II. Roll Call

Members were asked to introduce themselves for roll call.

<u>Committee members present:</u> <i>Attachment #1 sign in</i>	<u>Others present:</u>
Ron Wilson, Stratton Springfield	Mary Matheny, CMS/BOSS
Christine Dickey, Stratton Springfield	Shirley Webb, CPO/HE
Richard W. Gloede, Stratton Springfield	Elizabeth Hynek, CMS/Legal
George Indelli, JRTC Chicago	
Dan Strick, JRTC Chicago	

Chairman Wilson noted there was a quorum present with five members.

III. Approval of the December 5, 2017 Meeting Minutes

Chairman Wilson confirmed the members had reviewed the December 5, 2017 meeting minutes and there were no proposed changes. Chairman Wilson called for a motion to approve the Minutes. Motion to approve was made by Member Dickey, seconded by Member Gloede. All members unanimously approved the Minutes.

IV. Review and Vote on Proposed Contracts *Attachment #2 vote sheet*

Chairman Wilson asked the Committee if all had a chance to review the proposed contract and request letter to be voted on today. All Committee members affirmed they had. Chairman Wilson read aloud the contract for vote, asked if there were questions, and requested a vote. All voted aye, the contract was approved.

V. Public/Vendor Comment

Chairman Wilson introduced the others present:

- Shirley Webb from CPO, Higher Ed
- Elizabeth Hynek from CMS Procurement Legal

VI. Future Meeting Date

Chairman Wilson expressed his appreciation to the Committee members present for their attendance at the special meeting and reviewed the upcoming quarterly meeting dates:

- March 14, 2018 at 1:00 pm
- June 13, 2018 at 1:00 pm

VII. Adjournment

There being no further business to come before the Committee, Chairman Wilson called for a motion to adjourn. Motion to adjourn was made by Member Gloede, seconded by Member Indelli. Members unanimously approved the motion to adjourn.

Chairman Wilson announced the motion to adjourn was approved and adjourned the meeting at 1:09 P.M.

Ron Wilson