



# Notice of Award Leasing

## Agency and Awarded Vendor Information

Lease Number:  Location:

Bid Number:  Agency:

Vendor Selected for Award:

Line Item Description:

Total Award Amount:  Number of unsuccessful respondents:

Terms (Add Renewal Terms as appropriate)	Length	Value
Initial Term		

## Business Enterprise Program/Veterans Business Program

Awarded bidder/offoror BEP/VBP Utilization Plan Goals 30 ILCS 575/7 (6)

% of VBP Per Utilization Plan:  % of BEP Per Utilization Plan:

List each bidder or offeror's name	Total bid amount	The name(s) of the certified BEP firm(s) identified in the bidder's or offeror's submitted utilization plan	The bid's <i>Amount</i> awarded to certified BEP firms identified in the utilization plan	The <i>Percentage</i> of the bid's amount awarded to certified BEP firms identified in the utilization plan

## Agency Contact

Contact Name:  Telephone Number:

Email Address:  Fax Number:

Street Address:  City:

State:  Zip Code:



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## SPO Written Determination for Contract Award Decision

- Request for Information Leasing** - This contract was procured through the request for information for leasing process, and the contract has been awarded in accordance with 30 ILCS 500/40-20.
- Other methods - Method of source selection 30 ILCS 500/40-15 (b).
- Property of less than 10,000 square feet with rent of less than \$100,000 per year.
  - Duration of less than one year that cannot be renewed.
  - Specialized space only available at one location.
  - Extension determined to be in the best interest of the state.
  - Renewal in accordance with the terms of the existing contract.

Signature:

Date: